



**CHARTERHOUSE**  
LAGOS



## **STEM TECHNICIAN II**



## STEM Technician II

This is an exciting opportunity for a talented and hard-working individual with a desire to work in an environment that strives for excellence in all it does.

The STEM Technician II will support the Head of STEM in planning, preparation, and delivery of an outstanding, world-leading STEM programme of study.

## Job Description

Position: STEM Technician II  
Reporting to: Head of STEM  
Collaboration: All Staff and Students  
Position Type: Full-Time (including some weekends and evenings as required)

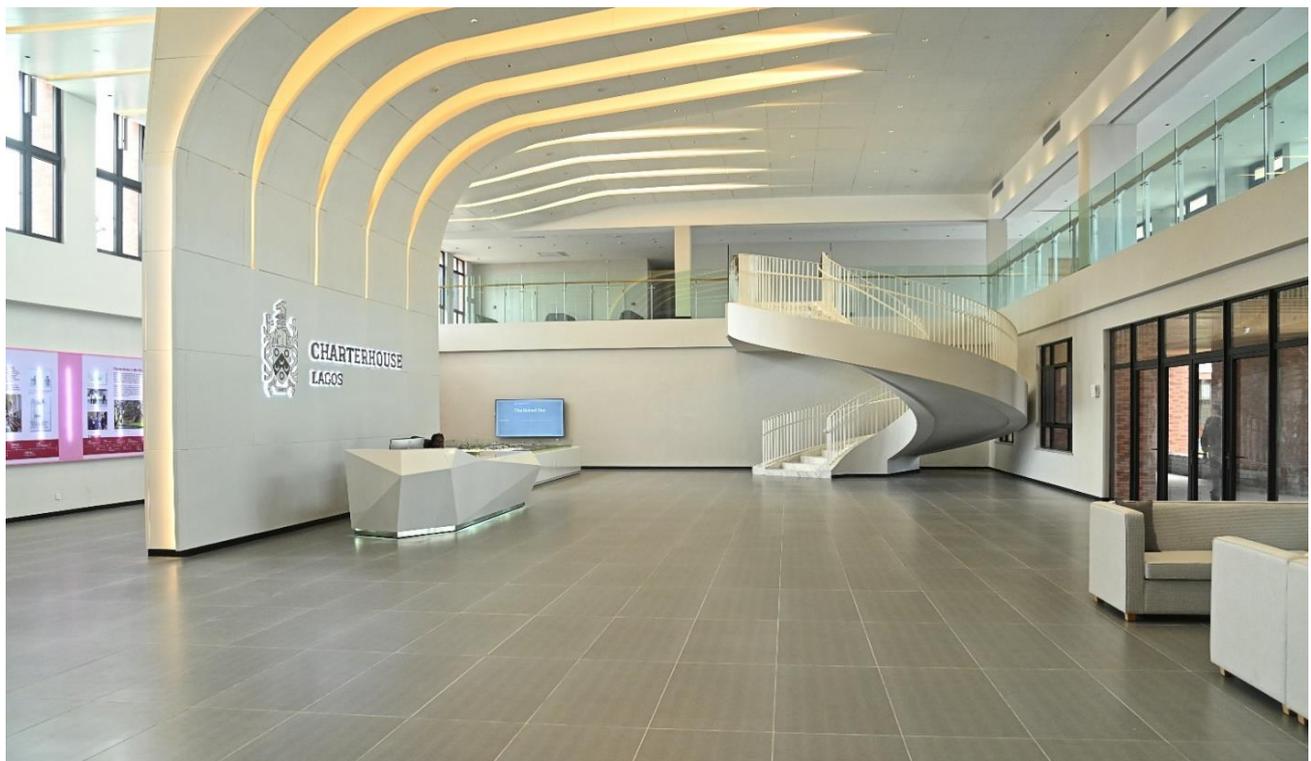
**Role Overview:** This role is fully focused on supporting the Head of STEM to ensure the possible best learning environments for our students. Duties will be varied and should focus on the STEM learning areas.

*Charterhouse Lagos staff are committed to safeguarding and promoting the welfare of children and young people. They ensure a secure, stimulating, and well-managed learning environment that promotes a sense of safety, support and wellbeing.*





<b>Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
Bachelor's degree in computer science or a related field (or equivalent experience).	Yes	
Qualification in IT proficiency and knowledge (Microsoft, Python, Scratch, JavaScript minimum).	Yes	
<b>Skills &amp; Knowledge</b>		
Proficiency in coding, robotics and hands-on 'making'.	Yes	
Proven experience with dynamic, proactive organisation and coordination.	Yes	
Proven experience in teaching coding, design thinking and making.	Yes	
Demonstrate core teaching competencies.	Yes	
Excellent interpersonal and communication skills.	Yes	
Have an awareness of current trends in education.	Yes	
Have a positive and can-do mindset.	Yes	
Open-minded and innate will to learn and develop.	Yes	
Be committed to international-mindedness, equity, and sustainability.		Yes
Ability to work collaboratively with students, teachers, and other staff members.	Yes	
Knowledge of relevant regulations in the education sector.		Yes
Experience working with school administrators and faculty.		Yes
<b>Personal Traits</b>		
Integrity and trustworthiness.	Yes	
Proactive problem solver with a positive attitude.	Yes	
Ability to collaborate effectively with teachers, students, and other staff.	Yes	
Adaptability and willingness to take on new responsibilities.	Yes	
Commitment to upholding the values and ethos of Charterhouse Lagos.	Yes	
Ability to maintain a professional demeanour when dealing with all staff.	Yes	
A clear commitment to safeguarding and promoting the welfare of children and young people.	Yes	
An understanding of professional boundaries and appropriate conduct when working with children.	Yes	
Willingness to follow safeguarding policies, procedures, and guidance.	Yes	
Ability to recognise safeguarding concerns and take appropriate action in line with school procedure.	Yes	





<b>Key Responsibilities</b>	
i	Support the school's mission and vision.
ii	Work within the ethos and culture of Charterhouse Lagos.
iii	Provide for the student's well-being ensuring all aspects of their safety in accordance with the school's health and safety policy, the safeguarding policy, and the wider policies and protocols.
iv	Report to parents in line with the school's reporting and assessment policy and procedures.
v	Attend staff meetings and required professional development programmes.
vi	Assess, track, and offer feedback on students' achievement.
vii	Undertake supervisory duties as required.
viii	Work in collaboration with colleagues including academic, professional and support staff.
ix	Plan and prepare teaching and learning in line with the school's curriculum expectation and policies.
x	Liaise and assist line manager and colleagues with the efficient and effective running of the school.
xi	Understand and work within the school's policies and procedures.
xii	Lead the class team to provide quality first teaching.
xiii	Support early identification of needs and support and deliver individual educational plans.
xiv	Lead the class team to maintain and develop the learning environment. Act as a role model, showing awareness of children's individual needs.
xv	Develop and maintain good relationships and communication with parents/carers to support meeting the needs of the children.
xvi	Undertake weekly boarding duties as required.



Primary School Library



Official signing of the Charterhouse Lagos Agreement at Charterhouse UK

### **About our School**

We opened in September 2024 and we are setting a new standard in education provision in Nigeria and West Africa. With world-class facilities and a focus on excellence, we are creating students with a passion for learning, for excellence and for leadership.

The school community is self-contained and lies in Ogombo on the Lekki Peninsula, Lagos. The secure compound offers the best educational facilities in Nigeria. 24 hour security ensures that our students and staff can take advantage of the amazing facilities. We expect our older students to board at the school.

Facilities include fully connected classrooms, science and STEM labs, music, art, drama and library spaces, an 800-seat professional standard theatre, a 25-metre competition pool, along with a learn to swim pool, an NBA standard indoor basketball stadium, outdoor and indoor football pitches, and a beautifully landscaped campus that offers relaxation as well as a connection to nature.



**Primary School Stem Room**

The school offers an international education for students aged 5 to 18 (Years 1 to 13) using the British curriculum and leading to the IGCSE and A level qualifications. These will allow our students to aspire to the very best universities worldwide.

Opening a new school is a huge challenge and adaptability will be key. We aim to create British style international school reflecting the heritage and culture of the great UK independent schools. We are seeking leaders who will bravely tackle challenges and challenge expectations; we want individuals who will set aspirational targets for students and staff and lofty goals for our school.

Phase 1 of our building programme opened in September 2024 and phase 2, with the secondary school facilities is now completed. Phase 3 will follow over the next few years. Years 1 to 6 are already established in our primary school, and we just added Years 7, 8 and 9 in September 2025. In September 2026, Year 10 (IGCSE) and Year 12 (A levels) will open to complete our educational offering.

We hope that you will consider joining us to create an exciting new future in Lekki, Lagos.



## **TERMS AND CONDITIONS**

### **Contract**

This is a permanent full-time, full year position. The post will be considered probationary for a period of up to 6 months. Working hours will be full time, full year with occasional evenings and weekends as required by the schedule. Accommodation is NOT available.

### **Salary**

Competitive

### **Benefits**

#### **Professional Development**

Professional and international working environment, professional development and training opportunities.

#### **Health Insurance**

HMO coverage for employees and their families.

#### **Meals**

Free meals and refreshments are available to staff whilst on duty and when catering is in operation.

#### **Holiday**

The holiday year runs from August- July, in line with the academic year and leave entitlements, usually taken in the school holidays. This leave is in addition to Federal Public Holidays.

#### **Fitness Centre Membership**

All academic and business staff are entitled to join the Fitness Centre, with access to the swimming pool, gym and fitness activities.

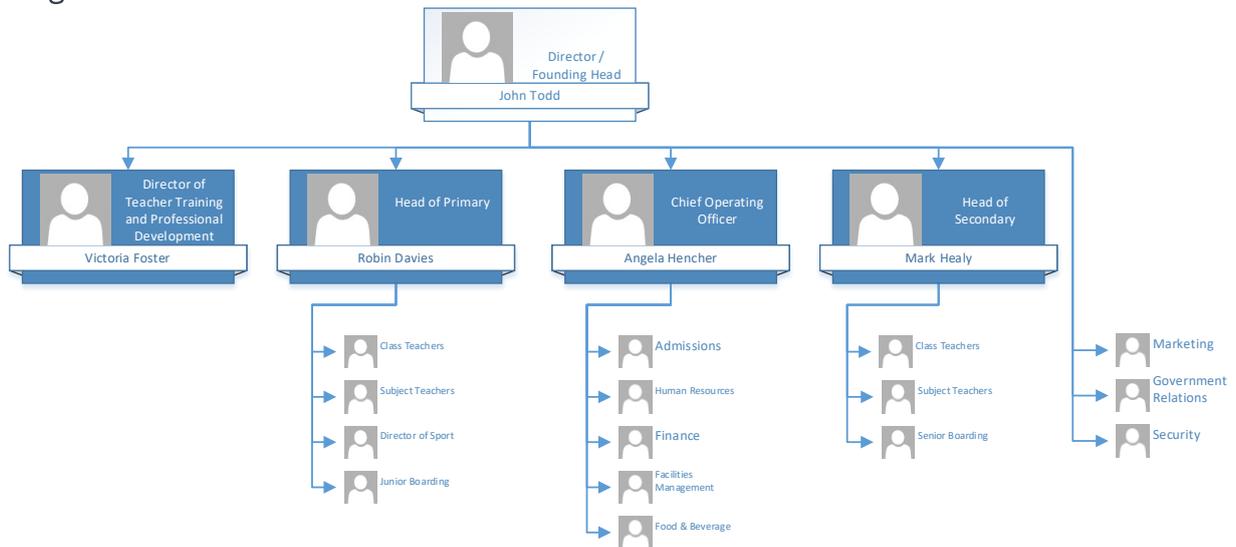
#### **Pre-Employment Checks**

Any offer of employment is subject to numerous checks to comply with our Safer Recruitment processes and our Safeguarding Policy (available to view on our website), please see our link for

[APPLICATION AND RECRUITMENT PROCESS EXPLANATORY NOTE.docx](#)



**Organisation Chart:**



***Safeguarding***

Charterhouse Lagos is committed to safeguarding and promoting the welfare of all our students and expects all applicants to share this commitment. We follow safer recruitment practices which are aligned with recommendations from the International Task Force on Child Protection. We aspire to the highest international standards of recruiting practices with specific attention to child protection. All appointments are subject to interviews, identity checks, criminal record checks, social media checks and successful references.

***Data Protection***

The personal data relating to candidates, including personal data provided in, or along with the enquiry and application forms, is required to be collected by Charterhouse Lagos/The Huntington Education Group, for purposes of candidate evaluation, and facilitating the recruitment process. By providing us with your personal data, you give your consent to us for collecting, retaining, processing, transferring (including cross-border transfer) and disclosing personal data to any third parties (including intra-group) for achieving the above purpose.

***Diversity, Equality and Inclusion***

At Charterhouse Lagos, we want everyone to feel valued, appreciated, and free to be who they are at work, whilst remaining true to the culture and laws of Nigeria. Our recruitment processes are designed to prevent discrimination regardless of gender identity or expression, sexual orientation, religion, ethnicity, age, neurodiversity, disability status, citizenship, or any other aspect which makes them unique.